Form for Changes or Correction in TAN data for TAN allotted
under Section 203A of the Income Tax Act, 1961

Tax Deduction Account No. (TAN)										

☐ **1 Category of Deductor**

Tick the appropriate category:

a) Central Government / State Government / Local Authority ☐

b) Statutory / Autonomous Bodies ☐

c) Company ☐

d) Branch of a Company ☐

e) Individual / Hindu Undivided Family (Karta) ☐

f) Branch of Individual Business (Sole proprietorship concern) / Hindu Undivided Family (Karta) ☐

g) Firm/Association of Persons/Association of Persons(Trusts)/Body of Individuals/Artificial Juridical Person ☐

h) Branch of Firm/Association of Persons/Association of Persons(Trusts)/Body of Individuals/Artificial Juridical Person ☐

☐ **2 Name** – (Fill only one of the columns 'a' to 'h', whichever is applicable.)

(a) Central / State Government:

Tick the appropriate entry Central Government ☐ State Government ☐ Local Authority (Central Govt.) ☐ Local Authority (State Govt.) ☐

Name of Office

Name of Organisation

Name of Department

Name of Ministry

Designation of the person responsible for making payment / collecting tax

(b) Statutory / Autonomous Bodies:

Tick the appropriate entry Statutory Body ☐ Autonomous Body ☐

Name of Office

Name of Organisation

Designation of the person responsible for making payment / collecting tax

(c) Company:

Tick the appropriate entry — Government Company/Corporation established by a Central Act ☐ Government Company/Corporation established by a State Act ☐ Other Company ☐

Title (M/s) ☐ (tick if applicable)

Name of Company

Designation of the person responsible for making payment / collecting tax

(d) Branch/Division of a Company:

Tick the appropriate entry — Government Company/Corporation established by a Central Act ☐ Government Company/Corporation established by a State Act ☐ Other Company ☐

Title (M/s) ☐ (tick if applicable)

Name of Company

Name of Division

Name/Location of Branch

Designation of the person responsible for making payment / collecting tax

(e) Individual / Hindu Undivided Family (Karta):

Tick the appropriate entry — Individual ☐ Hindu Undivided Family ☐

Title (tick the appropriate entry for individual) — Shri ☐ Smt. ☐ Kumari ☐

Last Name / Surname

First Name

Middle Name

(f) Branch of Individual Business (Sole proprietorship concern) / Hindu Undivided Family (Karta):

Tick the appropriate entry — Branch of Individual Business ☐ Branch of Hindu Undivided Family ☐

Individual / Hindu Undivided Family (Karta) :

Title (tick the appropriate entry for individual) — Shri ☐ Smt. ☐ Kumari ☐

Last Name / Surname

First Name

Middle Name

Name/Location of branch

(g) Firm / Association of Persons / Association of Persons (Trusts) / Body of Individuals / Artificial Juridical Person:

Name

(h) Branch of Firm / Association of Persons / Association of Persons (Trusts) / Body of Individuals / Artificial Juridical Person:

Name of Firm / Association of Persons / Association of Persons (Trusts) / Body of Individuals / Artificial Juridical Person:

Name/Location of branch

☐ **3 Address**

Flat / Door / Block No.

Name of Premises/Building/Village

Road / Street / Lane / Post Office

Area/Locality/Taluka/Sub-Division

Town / City / District

State / Union Territory

Pin Code

Telephone No. STD Code Phone No.

email Ids a)

b)

☐ **4 Nationality of Deductor (Tick the appropriate entry)**

Indian ☐

Foreign ☐

☐ **5 Permanent Account Number (PAN) – (specify wherever applicable)**

☐ **6 Mention other Tax Deduction Account Number (TAN/s) allotted to you, that need to be surrendered/cancelled**

TAN 1 TAN 3

TAN 2 TAN 4

Verification

I/We, _____ in my/our capacity as _____ do hereby declare that what is stated above is true to the best of my/our knowledge and belief.

Verified today this ___ day of _____ Year _____
at _____

Signed (Applicant)